



# How to Create your Student Profile



# Step 1: Main Homepage



The SSAT

Student: Student Test Welcome, Parent Test • Manage Account • Log Off

My Tests Practice Check Scores Apply Inquire Profile

What would you like to do?

View My Tests Practice for SSAT Check Scores

Apply to Schools Send an Inquiry Edit Profile

Click either option to get started!

Detailed description: This is a screenshot of the The SSAT main homepage. At the top left is the logo 'The SSAT' with a plus sign below it. At the top right, there is a navigation bar with the text 'Student: Student Test Welcome, Parent Test • Manage Account • Log Off'. Below this is a horizontal menu with six items: 'My Tests', 'Practice', 'Check Scores', 'Apply', 'Inquire', and 'Profile'. The 'Profile' item is highlighted with a yellow box. Below the menu is a section titled 'What would you like to do?' containing six buttons arranged in two rows of three. The top row buttons are 'View My Tests' (maroon), 'Practice for SSAT' (maroon), and 'Check Scores' (maroon). The bottom row buttons are 'Apply to Schools' (teal), 'Send an Inquiry' (teal), and 'Edit Profile' (teal). The 'Edit Profile' button is highlighted with a yellow box. A blue arrow points from the 'Edit Profile' button to the 'Profile' menu item. A yellow box with the text 'Click either option to get started!' has a blue arrow pointing to the 'Edit Profile' button.

# Step 2: Build your Profile



 100% DONE

Only completed mandatory sections will show on the completion bar

**Student Information \***

**School Information \***

**Interest and Achievements**

**Multimedia Links**

**Parent or Guardian Information \***

**Address & Status \***

**Siblings**

Black text indicates the section you're working on

\* Indicates mandatory fields

# Step 3: Fill in your Student Information

Student Information

Student Contact Information

Citizenship Information

\* Indicates mandatory fields

Back to Portal Home

### Student Information \*

This information was provided when your account was setup. Editing this information here will change it in all locations we use it across issat.org.

School Information \*

Interest and Achievements

Multimedia Link:

Parent or Guardian Information \*

Address & Status \*

Siblings:

First Name\* Student Middle Name Last Name\* Test

Student Username Preferred Nickname

studenttest01

Current Grade\* Grade 8

Instructed In (Select all that apply)  Day School  Boarding School

Date of Birth\* 02/13/2004 - 2004 Gender\* Female Ethnicity\* White

Native Language\* English

### Student Contact Information

Please provide additional contact information for the student. Student email and phone number are only used for lost password retrieval and notifications or emails from SSAT test, SAT, practice or other student services.

Student Email Address Student Phone Number

studenttest@gmail.com 2345678901 No

Does your child attend a boarding school? \* Yes \* No

Boarding School Name\* St. Andrew's Priory School for Girls

Boarding School Address Line 1\* 224 Queen Emma Square

Boarding School Address Line 2

Country\* United States City\* Honolulu State\* HI Zip Code\* 09540

### Citizenship Information

Please provide information for prospective schools and the Standard Application Online.

Country of Birth\* Germany Country of Citizenship\* Germany Country of Dual Citizenship

Will the student require a Visa to attend the school? \* Yes \* No

If Yes, which citizenship will be listed on the Visa form? Germany

How does the student's name appear on their passport?

Given Name\* Student Family Name\* Test

# Step 4: Fill in Your School Information



**Student's Profile** 75% DONE Last saved: 3:46:53 PM

[Back to Portal Home](#)

**School Information** [Add another school](#)

You must start by entering your current school first. A current school is required.

**School #1** This is my current school [Hide](#)

**School Type\***  **Other**  **Up to Grade Level\***

Required Required

**School Name\***

Required

**Select if Current School\***  This is my current school **Attendance Start Date\***   **Attendance End Date**  Present

**Grades Attended\*** (Select all that apply)  
 Preschool  PK  K  1  2  3  4  5  6  7  8  9  10  11  12  PG

Required

**School Address Line 1\***

Required

**School Address Line 2**

**School Address Line 3**

**School Country\***  **School City\***  **School Zip/Postal Code\***

Required Required Required

**School Head or Counselor Name\***  **School Email Address\***

Required Required

\* Indicates mandatory fields

# Step 4: School Information

**Student's Profile** Last saved: 3:48:53 PM

[Back to Portal Home](#)

- Student Information \*
- School Information \***
- Interest and Achievements
- Multimedia Links
- Parent or Guardian Information \*
- Address & Status \*
- Siblings

### School Information

You must start by entering your current school first. A current school is required.

**School #1** This is my current school Show ▾

⚠ Please fix errors

[+ Add another school](#)

### Independent School Connection

Optional: Please list relatives and close friends who are or have attended independent schools, if any. Schools like to know if members of your family, especially siblings, attended or are currently attending their school or an independent school.

[+ Add a connection](#)

#### Independent School Connection #1

🗑 Hide ▾

<b>Full Name*</b> <input type="text"/> <small>Required</small>	<b>Relationship to Student*</b> <input type="text"/> <small>Required</small>	<b>Other</b> <input type="text"/>
<b>School Name*</b> <input type="text"/> <small>Required</small>	<b>Class Year*</b> <input type="text" value="YYYY"/> <small>Required</small>	

[+ Add a connection](#)

If "Independent School Connection" is added, all fields are mandatory

# Step 5: Interests and Achievements



Not Mandatory

← Back to Portal Home

Student Information \*

▲ School Information \*

▲ Interest and Achievements

Multimedia Links

Parent or Guardian Information \*

Address & Status \*

Siblings

### Interest and Activities

Optional: Tell schools about your extracurricular interests and activities.

+ Add an interest or activity

Interest or activity Hide ^

Interest Category*	Activity*	Other	Yrs of Exp*	Hours/Week*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Required			Required	Required

Level of Involvement*	Positions Held*	Do you plan to continue?*
<input type="text" value="(junior, varsity, chair...)"/>	<input type="text" value="(awards, honors, etc.)"/>	<input type="text"/>
Required	Required	Required

+ Add an interest or activity

### Academics or Personal Achievements

Optional: Write or upload a brief description of any academic or personal achievements.

+ Add an achievement

Academics or Personal Achievement #1 Hide ^

Name Achievement\*

Upload a document

Required

Edit Insert Format Table

Formats **B** *I* A 12pt

Rich text editor toolbar and text area.

Required

Not Mandatory

If either section is added, all fields are mandatory

# Step 6: Multimedia Links



## Student's Profile

Not Mandatory

Last saved: 4:21:38 PM

- Back to Portal Home
- Student Information \*
- School Information \*
- Interest and Achievements
- Multimedia Links**
- Parent or Guardian Information \*
- Address & Status \*
- Siblings

### Multimedia Links

Optional: Please provide links to any videos, portfolios or other showcases of your achievements or work that you would like to share like websites, blog pages, or a youtube channel.

+ Add a multimedia link

#### Multimedia Link

Name Multimedia Link\*

Required

Paste Link \* (http://...)

Required

Brief Description\*

Required

+ Add a multimedia link

If "Multimedia Links" are added, all fields are mandatory



# Step 7: Parent or Guardian Information



\* Indicates mandatory fields

You can add multiple parents here:  
[+ Add a parent/guardian](#)

Parent or Guardian Information

Please enter all parents or guardians for this student

+ Add a parent/guardian

Parent Primary Parent/Guardian

First Name\* Middle Name\* Last Name\*

Relationship to Student\*

Has Custody\*  
\* Yes \* No

Primary Phone Number\*  
Secondary Phone Number

Parent/Guardian Address\*

Editing an address will apply those changes everywhere we use this address. Remove this address.

Parent/Guardian Address Line 1\*

Parent/Guardian Address Line 2

Parent/Guardian Address Line 3

Country\* City\* State\* Zipcode\*

Employed\*  
\* Yes \* No

Occupation\* Title\*

Business Name\*

Business Address\*

Editing an address will apply those changes everywhere we use this address. Remove this address.

Business Address Line 1\*

Business Address Line 2

Business Address Line 3

Country\* City\* State\* Zipcode\*

Native Language\*

Highest Degree Obtained\*

College Attended\*

Secondary School\*

ParentTwo Parent/Guardian

+ Add a parent/guardian

# Step 8: Address & Status



**Student's Profile** 75% DONE Last saved: 4:43:08 PM

[Back to Portal Home](#)

- Student Information \*
- School Information \*
- Interest and Achievements
- Multimedia Links
- Parent or Guardian Information \*
- Address & Status \***
- Siblings

### Address & Status

Parent or Guardians and their addresses should be added on the Parent or Guardian Information tab.

#### Student Addresses

Please select where you would like admission materials and/or bills to go for this student.

Note: In case you see old addresses that you would like to remove from the list below, please use "Remove this address" link available under Parent/Guardian Address and Business Address on the Parent/Guardian Information tab.

Addresses	Send admission materials to	Send bills to	Lives at
Parent Test Business Address Princeton NJ 08540	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/>
Parent Test Business Name 5 test court Princeton NJ 08540	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/>
Parent Test Business Address Princeton NJ 08540	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/>
ParentTwo Test 7 galloway Drive Princeton NJ 08540	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="radio"/>

#### Marital or Relationship Status

Please select all the corresponding marital or relationship status between parents or guardians who have custody or with whom this student lives.

Parent Test  ParentTwo Test

You can "Send Admission Materials" to any or all addresses

You can "Send Bills" to any or all addresses

You/your child can "Live at" only one address

It is mandatory to list relationships between all parents/guardians

# Step 9: Siblings



**Student's Profile** Last saved: 4:48:23 PM

[Back to Portal Home](#)

- Student Information \*
- School Information \***
- Interest and Achievements
- Multimedia Links
- Parent or Guardian Information \*
- Address & Status \*
- Siblings**

### Siblings

Optional: Please provide names, ages, and grade in school if applicable for each sibling.

[+ Add a sibling](#)

First Name*	Middle Name	Last Name*	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Required		Required	
Date of Birth*	Gender*	Age	Grade in School*
<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Required		Required
Current School*	Relationship to student		
<input type="text"/>	<input type="text"/>		
Required	Required		

Not Mandatory

If "Siblings" are added, all fields are mandatory

# Step 10: Submission



Student's Applications

Fall 2018

Search for School by name or location

Help & Advice

2018

Tip: We recommend paying the fee early to show commitment to a school.

Working with a placement counselor or educational consultant? [Add an Advisor](#)

**The SSAT Academy**  
Deadline: Rolling  
\$12 Application Fee  
All school specific items completed

33%

**Pay Fee**

Show School-Specific Items and More Details

**Standard 2018 SAO Requirements**

Profile is complete! You can now pay fee to apply

Student Profile  
100%

**Update**

Submit and pay for your application per school once you see this

# Step 11: Completion



## Need-based Assistance Preference Required

Will you be requesting need-based assistance from SSAT Academy?

Yes  No

Each school has its own process for reviewing and awarding need-based assistance to families. If you are unsure about whether to apply for need-based assistance, you should review the school's website or inquire directly with admission offices early in the admission process. Many schools have limited need-based financial assistance and may not be able to accommodate later requests.

Selecting "yes" on the application/s does not constitute an application for need-based assistance. Your response simply lets the school know whether or not to expect a need-based assistance application from you. You must inquire with each school to learn about their process and deadline for applying for assistance.

Cancel

Next


Complete payment and submit your application at checkout

## Checkout

Confirm Submission for SSAT Academy Application.

Cancel

Checkout

- 
- ✓ Every time you submit an application to a school, we will provide you with a screenshot of your submission.
  - ✓ You can always edit your student profile for future submissions to schools. Previous submissions will not be affected by updates.