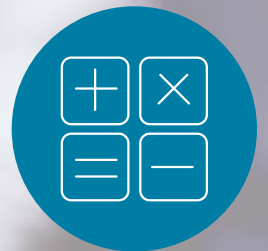


+ The **SSAT**

2018-2019

# Sunday Testing Guide for Students





# Directions for Receiving Approval for Sunday Testing

## **FIRST,** apply for Sunday testing.

- + Log in to your SSAT account and click the purple "SSAT Testing" button.
- + Select "Apply for/View My Accommodations" in the left-hand column.
- + Select "Click to Apply for Sunday Sabbath" to access the application for Sunday testing.
- + Within the Sunday testing application, you must indicate an approver who can confirm that you cannot test on a Saturday due to religious reasons (i.e. a member of the clergy, rabbi, etc.).

## **THEN,** your approver **MUST** submit his/her approval/confirmation and identification forms.

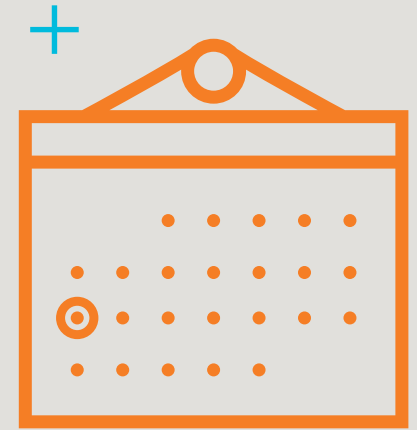
After your request is submitted, the approver will receive an email with a link to complete a secure online form to:

1. Confirm/deny your need for Sunday testing.
2. Send us proof of identity (such as a business card or letter on letterhead noting their credentials) if they are not already a known approver.

*\*You will be notified by email when your approver completes the online form and again when s/he submits the identification form.*

## **AFTER** you have received approval for Sunday testing, you may register for the SSAT.\*

*\*During the registration process, you MUST indicate that you require Sunday testing.*



### **Tip**

If you require testing with accommodation(s) due to a disability AND Sunday testing due to religious affiliation, you **MUST** apply and be approved for each of these testing options **SEPARATELY** before registering for testing.



# Sunday Testing Deadlines

Sunday testing MUST be approved before you can register for a Sunday test. You MUST allow time for your indicated approver to approve your request before registering for a test.

Sunday Standard Test	Test Registration Deadline*
October 14, 2018	October 10, 2018
November 11, 2018	November 7, 2018
December 9, 2018	December 5, 2018
January 6, 2019	January 2, 2019
February 3, 2019	January 30, 2019
March 3, 2019	February 27, 2019
April 28, 2019	April 24, 2019
June 9, 2019	June 5, 2019

\* You MUST be approved for Sunday testing BEFORE registering for a Sunday Standard test.

## How Long Will the Approval Process Take?

The amount of time necessary to be approved for Sunday testing largely depends upon how quickly your indicated approver completes the required approval form and submits the required ID form for processing.

## Changing Your Approver

If your approver is unresponsive to your request for testing accommodations, even after multiple contact attempts, you may select a different approver to serve in this role.

If you wish to change the approver associated with your application for accommodations, you may do so within your online SSAT account by returning to your pending application for accommodations and clicking the "Change Approver" button. You will be asked to provide all contact information for the new approver before submitting. Be sure to double-check that the approver's email address is entered accurately, to ensure they receive all information necessary to complete the online approval process. If you require assistance making this type of change, please contact us at [info@ssat.org](mailto:info@ssat.org) as soon as possible.

## Sunday Testing Availability

- + The availability of Sunday testing is limited in many areas and cannot be guaranteed for a student's preferred test date or test site.
- + If you are having difficulty locating a Sunday testing site near you, please email [info@ssat.org](mailto:info@ssat.org) as soon as possible so that we may help you identify a test site that can meet your testing needs within a reasonable distance.

## Things to Remember:

- + The approval for Sunday testing is only valid for the testing season in which it was approved (August 1, 2018 through July 31, 2019).
- + On test day, be sure to bring your full admission ticket with you to the test center, including your list of approved testing accommodations, if applicable.



